


## APPENDIX 2 MODEL SUPPLEMENTARY REGULATIONS

These model Supplementary Regulations are available online at [www.ma.org.au](http://www.ma.org.au)

 <p>MOTORCYCLING AUSTRALIA</p>	<p>[INSERT EVENT NAME] [INSERT DAY &amp; DATE] [INSERT VENUE]</p>	<p>[INSERT PROMOTER / CLUB LOGO HERE]</p>
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### SUPPLEMENTARY REGULATIONS

EVENT: \_\_\_\_\_

[Insert Meeting Name]

DATE: \_\_\_\_\_

[Insert Meeting Day and Date]

VENUE: \_\_\_\_\_

[Insert Venue Name]

[Insert Venue Location]

TRACK LICENCE NUMBER: \_\_\_\_\_ MA PERMIT / IMN NUMBER \_\_\_\_\_

EVENT CONTACT \_\_\_\_\_

[Insert Contact Name]

[Insert address for correspondence & Contact Number]

#### EVENT KEY OFFICIALS

Steward [RCB Appointment] \_\_\_\_\_

Clerk of Course \_\_\_\_\_

Race Secretary \_\_\_\_\_

#### 1. ANNOUNCEMENT

The [Insert Club or Promoter here], hereafter called the Promoter will conduct [Insert Meeting Name] for [Insert type of categories] at the [Insert venue name and location], on [Insert meeting day and date].

#### 2. JURISDICTION

2.1 The abovementioned meeting has been authorised by [Insert RCB] which has issued the Motorcycling Australia Permit Number [Insert Permit Number] and is open to holders of current Motorcycling Australia [Insert licence category] Licences.

2.2 The meeting will be held in accordance with the current General Competition Rules (GCR's) contained in the Manual of Motorcycle Sport, these Supplementary Regulations, and any final instructions approved by [Insert RCB]. By entering this meeting all parties agree to comply with these rules, regulations, by-laws and instructions.

#### 3. EVENT OFFICIALS

The following officials will be overseeing the meeting:

Steward [MA Appointment] \_\_\_\_\_

Clerk of Course \_\_\_\_\_

Race Secretary \_\_\_\_\_

Scrutineer \_\_\_\_\_

[Other] \_\_\_\_\_

#### 4. ENTRIES

- 4.1 Entries are now open and close last mail [Insert closing day & date]. Late entries will not be accepted.
- 4.2 In the case of postponement or abandonment of the meeting, all or any part of the entry fee may be retained by the [Club or Promoter - whichever is applicable], if such retention is approved by [Insert RCB].
- 4.3 Only entries received on the official entry form that is accompanied by the correct fee will be accepted.
- 4.4 Entry fees will only be refunded if a rider informs [Insert Promoter/Club], in writing, 10 days before the event. A medical certificate is required if a rider withdraws less than 10 days before the event.

#### 5. INSURANCE

- 5.1 National Personal Accident Scheme provides basic cover for death and permanent disability.
- 5.2 Ambulance Insurance is compulsory for licensees.
- It is strongly recommended that competitors give consideration to taking out weekly benefits insurance.

#### 6. MEDICAL SERVICES

[Insert details of what type or types of medical services shall be in attendance at the meeting and at what times they will be available].

[Note to Promoters: Australian Championships require civil ambulances to be in attendance at all times ie, ambulance to transport injured to hospital]

#### 7. ENTRY FEE

- 7.1 [Insert entry fee for each category].
- 7.2 Payment by [Insert acceptable payment methods] only. Any fees for dishonoured cheques will be the responsibility of the entrant.
- 7.3 Cheques and Money Orders are to be made payable to the [Insert club or promoter name - whichever is applicable].
- 7.4 Please include a self addressed stamped envelope for confirmation of entry, the issuing of entry passes and any final instructions.

#### 8. ENTRY PASSES

[Insert details of the number of passes issued for each entry].

#### 9. CLASSES OF COMPETITION

[Insert details of each class of competition]

#### 10. SCRUTINEERING

- 10.1 Scrutineering will begin at [Insert time]
- 10.2 Machines entered in the competition must have successfully passed a machine examination prior to taking part in practice, qualifying or racing. An MA decal will be placed on the front number plate to indicate that it has been successfully examined.
- 10.3 Current competition licences and full riding gear must be presented at scrutineering. Eligibility checks can take place at any time during the meeting. Machines which suffer accident damage in practice or race sessions must be re-examined before participating again.
- 10.4 In addition to pulling down and checking of machines after official protests have been received by the Clerk of Course in accordance with the GCRs, the Scrutineer can check and pull down, at their discretion, any machine that has taken part in the event. Failure to comply with this regulation will result in the matter being referred to the Clerk of Course for further action.
- 10.5 Machines will not be sealed for later checking after the event. All machines that are to be pulled down and scrutineered will take place at the circuit before the machine is released by the Scrutineer. A member of the rider's team must be available at all times to assist with the strip down. Failure to comply with this regulation will result in the matter being referred to the Clerk of Course for further action.

#### 11. AWARDS AND PRIZEMONEY

[Insert details of awards and/or prizemoney for each class of competition].

#### 12. ENTRIES TO CONSTITUTE A CLASS

- 12.1 To constitute a class for the purpose of gaining Championship status, the number of contestants entered and competing in each class shall be
- [Insert details for each class of competition]  
[Refer to GCR's for details of classes]
- 12.2 Should there be insufficient entries in any class of competition, the decision to run or cancel the class, or to combine events and re-distribute any awards and/or prizemoney, will be at the discretion of the [club or promoter - whichever is applicable], subject to [Insert RCB] approval.

#### 13. RACE FORMAT

[Insert details of the race format for each class of competition. Include details for heats, Semi-finals, finals & or rounds of competition – whichever is applicable].

**14. MACHINES AND RIDERS**

- 14.1 All machines entered must comply with the current GCRs for [Insert Discipline] competition.
- 14.2 Multiple entry of the 1 machine in the same class of competition is not permitted.
- 14.3 [Insert details of any other restrictions such as whether change of machine is allowed during competition etc.]

**15. NUMBER PLATES**

Wherever possible, competitors will be allocated their registered riding number or their preferred riding number. All others will be allocated numbers at the [Club's or Promoter's - whichever is applicable] discretion.

All number plates on all machines MUST comply with the GCRs and must not contain any decals or advertising other than the required MA decal.

**16. GRID POSITIONS**

[Insert details on how grid positions shall be determined or allocated – refer to GCRs for details]

**17. RIDERS' BRIEFING**

A riders' briefing will be held prior to the commencement of racing, which ALL competitors MUST attend. Details will be included in the final instructions.

**18. ANTI-DOPING POLICY**

- 18.1 All competitors and officials are advised that drug testing may take place in accordance with MA's Anti-Doping Policy, as carried out by the Australian Sports Anti-Doping Authority. Refer to GCR 11 for details.
- 18.2 If any doubts exist over banned substances it is recommended competitors contact the Drugs in Sport Hotline, tel 1800 020 506. When drug testing takes place, the payment of prizemoney may be delayed at [Insert RCB] discretion until the results of the tests are known.

**19. ALCOHOL TESTING PROCEDURE**

All competitors and officials are advised that random breath-testing may take place during the competition.

**20. CODE OF CONDUCT**

All competitors, officials and parents are reminded of MA's Code of Conduct contained within MA's Member Protection Regulations, found at [www.ma.org.au](http://www.ma.org.au) or Appendix 3 of the GCR, which is a guide to appropriate behaviour at all motorcycle race meetings. This Code of Conduct applies to this Meeting and will be enforced.

**21. EVENT SCHEDULE**

[Insert details of timetable for meeting – including time that gates open, scrutineering times, when riders briefing shall occur, practice time, time racing commences and racing schedule and/or order of events].

For the purposes of drug and alcohol testing, the commencement of the meeting will be deemed to be [insert time – usually same as start of scrutineering] with the completion of the meeting for the participant being when the participant has vacated the venue.

**22. CIRCUIT DESCRIPTION**

[Insert details of the circuit – including its type of construction, length and the direction of racing]

**23. STARTS**

[Insert details of start procedure as per GCR's]

**24. RACING**

[Insert details of how many laps of practice or how much practice time shall be allocated for each class of competition and over how many laps each heat, semi-final, final or round of competition shall be contested].

**25. NOISE**

[Insert details of any noise restrictions that apply to the meeting at the venue].

Noise testing may take place at any time at the discretion of the Chief Scrutineer or the Clerk of Course. Refer to GCR 12.10 for details.

**26. GST**

The Goods and Services Tax affects the payment of prizemoney. If you do not provide an ABN or declare the sport is a hobby, the Promoter must withhold 48.5% of prizemoney over \$50.00 which is otherwise payable to you. Please tick 1 of the boxes on the entry form and if appropriate provide your ABN to ensure the full amount of prize money is paid to you.

**27. PRESENTATIONS**

[Location and time they shall be conducted (If applicable)]

**28. FACILITIES**

[Type of facilities that are available at the venue (If applicable)]

**29. TYRES**


[Identify any restrictions on the use of various types of tyres (If applicable)]

**30. ADMISSION CHARGES**

[Cost of entry to the venue per person ie: Adult, Child, Pensioner etc. - If applicable]

**31. DISCIPLINE SPECIFIC INFORMATION**

[Any discipline specific issues that are applicable]

 MOTORCYCLING AUSTRALIA	[INSERT EVENT NAME] [INSERT DAY & DATE] [INSERT VENUE]	[INSERT PROMOTER / CLUB LOGO HERE]
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## ENTRY FORM

Entries Close:	[Insert closing date of entries]	Office Use Only: Allocated Rider No:
Send to:	[Insert contact name]	
	[Insert address]	
	[Insert City/Town, Postcode, State]	
	[Insert number and/or fax]	

### RIDER DETAILS

Rider's First Name: \_\_\_\_\_ Rider's Surname: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Mob: \_\_\_\_\_  
 Date of birth: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Next of Kin: \_\_\_\_\_ Next of Kin Tel: \_\_\_\_\_  
 MA Lic. No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Grade: \_\_\_\_\_  
 1st Preferred number plate: \_\_\_\_\_ 2nd Preferred number plate: \_\_\_\_\_

### PASSENGER DETAILS (SIDECAR ONLY)

Passenger's First Name: \_\_\_\_\_ Passenger's Surname: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/town: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Mob: \_\_\_\_\_  
 Date of birth: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Next of Kin: \_\_\_\_\_ Next of Kin Tel: \_\_\_\_\_  
 MA Lic. No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Grade: \_\_\_\_\_

### Must be completed by all competitors/entrants

I/we are completely aware of the mechanical and electrical specification of the motorcycle which I/we have entered in this event and guarantee that this motorcycle conforms with all rules stated in the GCR's of MA and these Supplementary Regulations.

Rider's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Entrant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### RIDER MACHINE DETAILS

1st Bike - Make/Model & Capacity \_\_\_\_\_ 2nd Bike - Make/Model & Capacity: \_\_\_\_\_  
 3rd Bike - Make/Model & Capacity: \_\_\_\_\_ 4th Bike - Make/Model & Capacity: \_\_\_\_\_

Classes	Machine Details and Capacity	Rider Age	Entry Fee
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
[Promoter to Insert Class]	[Competitor Insert Machine details and capacity]	[Competitor Insert Age]	[Promoter Insert Entry Fee]
Total Entry Fee			

**ENTRY FEES:**

PAYMENT  Cheque,  Credit card  Money order)

Make Payment to: \_\_\_\_\_ ABN: \_\_\_\_\_  
 [Promoter Insert Name and Address] [Insert ABN]

Card type:  MasterCard  Visa  Bankcard

Credit card:

Expiry Date:   /   Total Amount: \$ \_\_\_\_\_

Name of card holder: \_\_\_\_\_ Signature: \_\_\_\_\_

**Office Use Only**

Date Received:	Money Received:	[Promoter Insert Info as required]	[Promoter Insert Info as required]
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## CHECKLIST FOR CREATING SUPPLEMENTARY REGULATIONS

### Announcement and Jurisdiction

- Name of Promoter
- Name or title of competition
- Persons eligible to compete
- Types of vehicles eligible
- Date
- Permit, class of and number
- Track licence number
- Authority granting the permit
- A statement that competition is held under MA Rules

### Entries

- Date of opening of entries.
- Where entries to be sent.
- Date and time of closing entries.
- Amount of entry fee.
- Conditions as to return of fee.
- Minimum and maximum number of entries.
- Teams, composition of.
- Teams, how and when may be entered.
- Substitution of riders.
- Transfer of entries.

### Awards

- Special awards and condition attached thereto.
- Period of holding special awards if not won outright.
- Other awards

### Who are the Officials

- Stewards of the meeting.
- Clerk of the Course.
- Race Secretary.
- Other officials.

### Event Description [Speed Meeting]

- Place and time of start, paddock, weighing out
- Riders and Vehicles
- The Course
- Method of starting
- Direction or danger signs
- Flag signals
- Length of course
- Nature of course
- Returning to start
- Practicing
- Replenishment
- Observation.

- Method of timing
- Number of runs
- Handicapping
- Assessment of performance.
- General
- Advertisement
- Promoters' Liability

### Description [Reliability Trial]

- Place and time of start
- Riders and vehicles
- The course.
- Starting order
- Route marking
- Nature of course
- Length of course
- Itinerary
- Route cards
- Practising
- Meal stops
- Observation
- Balking
- Non-stop section
- Definition of a stop and a failure
- Footing and failure on hills
- Involuntary delays
- Checks
- Position of rider or passenger on vehicle
- Speed
- Time checks
- Method of control
- Time allowances
- Time arrangements
- Other tests
- Assessment of performance
- Bonus marks
- Penalties
- Method of allotting awards
- General
- Outside assistance
- Advertisements
- Retirement
- Promoters' liability
- Alcohol and drug testing
- Indicate that that alcohol and drug testing may take place at the meeting